

# **VEER NARMAD SOUTH GUJARAT UNIVERSITY**

## **MASTER OF BUSINESS ADMINISTRATION**

**(Full Time)**

**(With Effect From July 2002)**

### **Semester – III**

#### ***Compulsory Courses***

CP 301	International Economic Organizations
CP 302	Management Information & Control Systems
CP 303	Business Laws
CP 304	Summer Training

# **VEER NARMAD SOUTH GUJARAT UNIVERSITY**

## **MBA (Full Time)**

### **Semester – III**

#### **CP 301**

#### **International Economic Organizations**

##### **Objectives**

To familiarize the students (a) with the functions of International Economics Organizations and their changing role in the context of Globalisation of the world Economy, and (b) with the theoretical framework of the theory of economic integration and its impact on trade and investment flows arrange the region and on the global economy.

##### **Course Contents :**

Regimes, International Economic Organizations and Development Diplomacy : Regimes and regimes theory , International Organizations as international institutions; International Monetary Fund (IMF); World Bank Group-International Bank For Reconstruction and Development (IBRD), International Development Agency (IDA), International Finance Corporation (IFC), Multilateral Investment Guarantee Agency (MIGA); General Agreement on Tariffs and Trade (GATT); World Trade Organization (WTO), United Nations Conference on Trade and Development (UNCTAD); International Labour Organization (ILO).

Asian Development Bank, Bank for International Settlements, Theory of Economic Integration and endogen growth selected Regional Blocks : NAFTA, EU, ASIAN, SAARC.

##### **Suggested Readings :**

1. Bhalla, V.K. International Monetary Cooperation, Delhi, Anmol, 1992.
2. Hunt, Diana Economic Theories of Development : An Analysis of Competing Paradigms, Hemel Hempstead : Harvester Wheatsheaf, 1989.
3. Keohane, Robert O. International Institutions and State Power : Essays in International Relations Theory Boulder; Westview, 1989.
4. Krasner, Stephen D. Structural Conflict : The Third World Against Global Liberalism, Berkley, University of California Press, 1985.
5. Simai, Mihaly The Future of Global Governance, Washington, D.C.: United States Institute of Peace Process, 1994.
6. Sidell, Scott The IMF and Third World Political Instability, Macmillian, 1988.
7. Balassa, Bela Theory of Economic Integration, London, George Allen & Unwin Ltd., 1961.
8. Bhalla, V>K> World Economy in '90s : A Portfolio Approach, Delhi, Anmol Pub. Pvt. Ltd., 1990.
9. Dreze, Jean and Sen, Aamrtya Indian Development : Selected Regional Eerspective, Delhi, Oxford University Press, 1997.
10. Jackson, J. The World Trading System , Cambridge, Mass.: MIT Press, 1994.
11. Krugman, Paul R. and Obstfeld M. International Economic, 3<sup>rd</sup> ed., USA, Harper Collins Pub., 1994.
12. Machlup. F. A History of thought on Economic Integration, London., Macmillan, 1977.

# **VEER NARMAD SOUTH GUJARAT UNIVERSITY**

## **MBA (Full Time)**

### **Semester – III**

#### **CP 302**

#### **Management Information and Control System**

#### **Objectives :**

The main objective of this course is to apprise the students about the concepts of management information and management control system as well as their roles in management decision-making. The course also aims at equipping the students with skills to assess the information requirements for managerial decision-making and at enabling them to integrate their learning from other functions for better understanding.

#### **Course Contents**

Characteristics of Management Control Systems (MIS) , Framework for the understanding and designing of MIS, Approaches for developing computer based MIS, An over view of Data Based Management Software, Decision Support System, Artificial Intelligence and Expert Systems Nature, Scope and concept of Management Control System, Management Control Environment – Behaviour in Organizations, Responsibility Centres : Revenue & Expense Centres, Profit Centres, Transfer Pricing and Investment Centres, Management Control Process – Strategic Planning, Budget Preparation; Flexible Budgeting, Performance Budgeting, based Budgeting , Budgetary Control – Analysis of Variances , Variance Reporting. Management Controls in Specialized Organizations – Non-Profit Organizations, Service Organization Multi-National Corporations. Selected Case Studies.

#### **Suggested Readings :**

1. Hawaysz-Ktewyes I.T., : Introduction to Systems Analysis & Designs Prentice Hall of India Ltd., New Delhi-1989.
2. .Senn. James A. : Analysis and Design of Information System : McGraw Hill Bool Company Singapore, International Edition,1987.
3. Kanter, Jerome: Management Information systems, Prentice Hall of India Pvt. Ltd. , New Delhi, Third Edition,1987.
4. Murdick, Robert G. & Ross, Jeol E. : Information Systems for Modern Management , Prentice Hall of India Pvt. Ltd. , New Delhi, Edition-1989.
5. Management Control System: Text & Cases by Subhash Sharma, Tata McGraw Hill Publishing company Ltd., 1958(TEXT).
6. Management Control System: by Robert N. Anthony and John Dearden Richard D. Irvin Homewood, Illinois,1995.
7. Planning and Control System: A frame work of Analysis by Robert N. Anthony, Harward University, Press Cambridge, Mass, 1965.

8. Principles & Practices of Cost Accounting: by N.K. Prasad, Books Syndicate Pvt. Ltd. , Calcutta, 1978.
9. Budgeting : Profit Planning & Control : by Glenn. A. Nelson. Prentice Hall of India, New Delhi, 1979.
10. Emmnuel, C and Otley, D. Accounting for Management Control London, Nostrand Reinhold, 1985.
11. Ghosh, P K and Gupta, G.S. Cost Analysis and Control New Delhi, Vision 1985.
12. Glynn, J.J. Value for Money : Auditing a Public Sector. London, Prentice Hall Inc.,1985.
13. Hersey, P and Blanchard. H B. Management of Organisaltion Behaviour: Utilising Human Resources.New Delhi, Prentice Hall of India,1988.
14. Maciariello, J A and Kirby C.J. Management Control System. Englewood Cliffs. New Jersey,Prentice Hall Inc.,1994.

# **VEER NARMAD SOUTH GUJARAT UNIVERSITY**

**MBA (Full Time)**

**Semester – III**

**CP 303**

**Business Laws**

## **Objectives :**

The course is designed to assist the students in understanding basic laws affecting the operations of a business enterprise.

## **Course Contents :**

The Indian Contract Act, 1872 : Essentials of a Valid Contract. Void Agreements. Performance of Contracts. Breach of Contract and its Remedies. Quasi-Contracts. The Sale of Goods Act, 1930 : Formation of a Contract. Right of a Unpaid Seller. The Negotiable Instruments Act, 1881: Nature and types. Negotiation and Assignment. Holder – in-Due Course, dishonour and Discharge of a Negotiable Instrument. Arbitration: The Companies Act, 1956: Nature and Types of Companies. Formation. Memorandum and Articles of Association. Prospectus Allotment of Shares. Shares and Share Capital. Membership. Borrowing Powers. Management and Meetings. Accounts and Audit. Compromise Arrangements and Reconstruction. Prevention of Oppression and Mismanagement. Winding Up : Consumer Protection Act and Cyber Laws.

## **Suggested Readings :**

1. Avtar singh, Company Law. 11<sup>th</sup> ed. Lucknow, Eastern, 1996.
2. Khergamwala J. S. The Negotiable Instrument Acts. Bombay, N. M. Tripathi, 1980.
3. Rammaiya, A Guide to the Company Act, Nagpur, Wadhwa, 1992
4. Shah. S. M. Lectures on Company Law. Bombay, N. M. Tripathi, 1990
5. Tuteja, S. K. Business Law for Managers. New Delhi, Sultan Chand, 1998.

# **VEER NARMAD SOUTH GUJARAT UNIVERSITY**

**MBA (Full Time)**

**Semester – III**

**CP 304**

**Summer Training**

The Summer Training of Eight Weeks after the Second Semester Examination of MBA Full Time Students will be evaluated on the commencement of Third Semester on the basis of the training Report submitted by the students within Three Weeks of the commencement of Semester III. The Report will be evaluated by the Teachers of the Department out of 100 marks and Viva voce examination will be evaluated out of 50 marks. MBA Evening students will be exempted from Summer training.